



Wedding Planning Check List

Six to eighteen months prior:

- ___ Set date and pick out engagement ring
- ___ Buy wedding planner and memory album
- ___ Discuss wedding budget with parents, plan color scheme and style
- ___ Select and reserve church
- ___ Select and reserve wedding reception location
- ___ Order dress and accessories
- ___ Initial choice of attendants and ushers
- ___ Begin making guest lists
- ___ Discuss honeymoon plans and select a travel agent
- ___ Select a photographer
- ___ Select a videographer
- ___ Book Advanced Entertainment Professional Disc Jockey Services

Three to six months prior:

- ___ Have engagement portrait taken
- ___ Confirm delivery date for wedding gown
- ___ Complete guest list
- ___ Order invitations /announcements
- ___ Order wedding rings
- ___ Order wedding attire for groom, best man, ushers
- ___ Set date to order bridesmaid dresses
- ___ Shop for bride's trousseau
- ___ Select florist
- ___ Plan rehearsal dinner (location, date, time, etc.)
- ___ Arrange for limousine
- ___ Complete honeymoon plans, purchase tickets, make reservations
- ___ Set up registry for china, silver, etc.
- ___ Make living arrangements

Six weeks to three months prior:

- ___ Arrange lodging for out of town guests
- ___ Mail invitations (4-6 weeks)
- ___ Meet with organist, caterer, florist, & photographer to discuss details
- ___ Buy each other's gifts and gifts for bridal party
- ___ Final dress and headpiece fitting for bride
- ___ Pick up wedding rings, check engraving
- ___ Send thank you notes for shower gifts
- ___ Send announcements to newspapers
- ___ Make sure necessary documents (legal, medical, religious) are in order
- ___ Make appointment with hairdresser (bride)

Two to three weeks prior:

- ___ Get marriage license
- ___ Double check transportation arrangements for bridal party and guests
- ___ Meet with or phone Disc Jockey to review reception procedure, special requests and music for first dance, second dance, father/daughter and mother/son dance and last dance
- ___ Give or attend bachelorette and bachelor party

One to two weeks prior:

- ___ Final meeting with caterer - give guest count
- ___ Purchase travelers checks for honeymoon - begin packing
- ___ Check on final details with florist and photographer
- ___ Review special seating arrangements with head usher
- ___ Put clergy or judges officiating fee in sealed envelope; give to best man
- ___ Put limousine fee and gratuity in sealed envelope; give to best man
- ___ Put Disc Jockey fee and gratuity in sealed envelope; give to best man
- ___ Remind bridal party of rehearsal and rehearsal dinner